

**PIKE COUNTY PROBATE COURT
230 WAVERLY PLAZA, SUITE 600
WAVERLY, OHIO 45690
(740) 947-2560
(740) 941-3086 (FAX)**

INFORMATION AND INSTRUCTIONS FOR FILING AN APPLICATION FOR EXPENDITURE OF FUNDS:

By law, the Probate Court is the superior guardian. At the time of their appointment, all guardians sign an oath with regards to their duties and must obey all court orders with regards to the guardianship.

It is the responsibility of the judge to make sure that all expenditures have been made properly and in cases of a guardianship of an incompetent or minor that all expenditures were made with *prior* permission of the Court.

A guardian is required to obtain permission from the Court prior to making any expenditure. The request is made by filing an application for authority to expend funds.

Please use the following form. There is a \$10.00 fee for the filing of each expenditure request. You will also need to attach support documentation to your request if it is available. In some cases, you may be asked to provide a copy of the last bank statement so that the Court can review it. You should call the Court prior to filing your application.

Form 15.7 – Application for Authority to Expend Funds

PROBATE COURT OF _____ COUNTY, OHIO

IN THE MATTER OF THE GUARDIANSHIP OF _____

CASE NO. _____

APPLICATION FOR AUTHORITY TO EXPEND FUNDS

Now comes the undersigned, guardian of the estate of the above named _____ minor _____ incompetent ward, and makes application for authority to expend funds for the best interest of the ward as follows: [State amount requested, nature of expenditure, and the frequency and duration of authority requested. Attach additional explanation, documentation, or estimates as needed.]

Guardian

ORDER AUTHORIZING EXPENDITURE OF FUNDS

This _____ day of _____, 20____, this cause came on to be heard upon the application of the guardian of the estate of the above named ward and the evidence, and the Court being fully advised in the premises, hereby authorizes the guardian to expend funds as set forth in the Application.

Probate Judge