

FILING INSTRUCTIONS FOR AN APPLICATION TO ENTER SAFE DEPOSIT BOX

To file the Application to Enter Safe Deposit Box, the following must also be provided at the time of filing:

- Filing fees of \$5.00
- A copy of the death certificate
- A copy of the applicant's driver's license
- A completed and signed Form 1.0 – Surviving Spouse, Children, Next of Kin, Legatees and Devisees
- Written and signed consents from all persons listed on the attached Form 1.0

PLEASE BE ADVISED THAT NEITHER THE JUDGE, NOR THE DEPUTY CLERKS ARE PERMITTED BY LAW TO GIVE YOU ANY LEGAL ADVICE. LEGAL ADVICE INCLUDES HELPING YOU FILL OUT THESE FORMS OR ADVISING YOU WHETHER OR NOT THESE FORMS THAT YOU HAVE FILLED OUT WILL SATISFY THE LEGAL REQUIREMENTS OF THE STATUTE AND THE COURT.

YOU SHOULD CONSULT WITH AN ATTORNEY FOR ANY QUESTIONS THAT YOU HAVE.

IN THE COURT OF COMMON PLEAS OF PIKE COUNTY, OHIO
PROBATE DIVISION

IN THE MATTER OF: _____

CASE NO. _____

APPLICATION TO ENTER SAFE DEPOSIT BOX

Now comes _____ and states that _____ died on _____. Applicant has been advised that a Safe Deposit Box exists at _____. Applicant requests the Court authorize the Applicant to enter the Safe Deposit Box, located at _____.

Applicant is a licensed attorney in good standing with the State of Ohio. Applicant states that he/she has attached a Next of Kin form as well as a contact information form and if granted access to the safe deposit box, the attorney will take possession of the contents of the safe deposit box and will provide the Court with any document purporting to be a Last Will & Testament.

Applicant is not a licensed attorney in good standing with the State of Ohio. Applicant states that he/she has attached a Next of Kin form as well as a contact information form to this Application. Applicant also states he/she has included written consents from all persons listed as Next of Kin with this Application. If granted access to safe deposit box, applicant may only document and inventory the contents of the Safe Deposit Box. However, Applicant must remove any and all documents purporting to be the decedent's Last Will and Testament and must provide the Court with those documents within 24 hours.

Therefore, the Applicant requests the Court to authorize the Applicant to enter the Safe Deposit Box.

Applicant

ENTRY

Upon Application and for good cause shown, it is hereby ordered that _____ is authorized to enter into a Safe Deposit Box with _____, and must comply with all requirements associated with such access.

Judge Paul Price