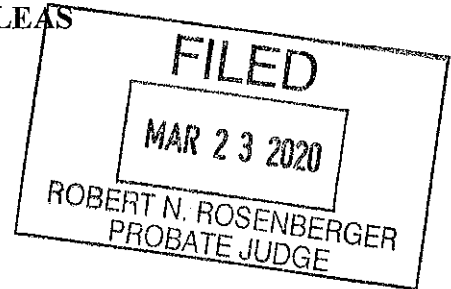


IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
PIKE COUNTY, OHIO



IN THE MATTER OF:

GENERAL ORDERS FOR THE
CONTINUED OPERATION OF
THE PIKE COUNTY PROBATE COURT

CASE NO. 20206009

Administrative Order 2020-001

GENERAL ORDERS

This Court issues these General Orders in response to the recent outbreak of Coronavirus Disease 2019 (COVID-19). Due to the confirmed cases of COVID-19, the Governor of the State of Ohio, Mike DeWine, has declared a State of Emergency and issued a “Stay at Home” order.

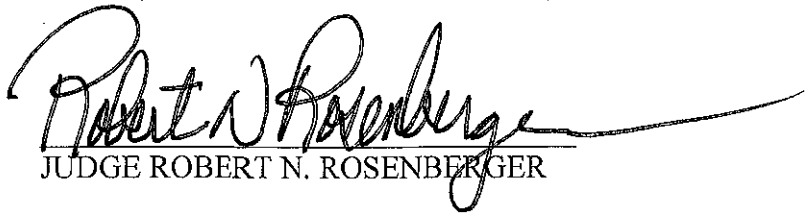
Given the severity of risk posed to the public, the mandate by the Center for Disease Control and Prevention (CDC), and the Governor’s declaration, the Court issues the following orders, until further notice:

1. The hours of the probate court shall be Monday and Thursdays from 8:30 a.m. to 4:00 p.m. Closed for lunch from noon to 1:00 p.m. During hours of operation, the probate court shall be closed to the public for non-emergency matters. Any person requiring the services of the probate court shall contact the court by telephone or by email.
2. An automatic extension of 60-days is granted on all of the following:
 - a. The filing of all inventories, including estates, guardianships, and trusts.
 - b. The filing of all accounts, including estates, guardianships, and trusts.
 - c. The filing of guardian’s reports, statements of expert evaluations, annual guardian plans and compliance with guardianship education.

FILED
MAR 23 2020
ROBERT N. ROSENBERGER
PROBATE JUDGE

3. All non-emergency and non-essential hearings currently scheduled on the court's docket during the period that the "Stay at Home" order is in effect shall be continued to a later date.
4. Emergency filings, including guardianships and civil commitment cases brought under R.C. 5122.01, et seq., will proceed as statutorily or procedurally required.
5. Where personal service of the Notice of Appointment of the filing of a guardianship required by R.C. 2111.04 is not possible, the Court will appoint the Guardian on a limited basis pursuant to R.C. 2111.02(B)(1). The Court will conduct a full guardianship hearing in the future at the earliest possible date when the required personal service is completed.
6. Marriage licenses are not considered by this Court to be an emergency or essential while the "Stay at Home" Order is in place. However, the Court will take a prudent approach to issue any marriage license that is considered urgent circumstances.
7. Filings will be accepted via FAX at (740) 941-3086 or by email at liz.evans@pikecounty.oh.gov. This does not apply to original case filings. Original case filings shall be submitted by private delivery or by mail.
8. Forms for most probate cases are available at www.pikecountypjcourt.com. Parties are encouraged to use the forms and return the forms to the Court via mail, email or fax. Parties are encouraged to delay filings that do not constitute an emergency or are not required by Ohio law.
9. The Pike County Probate Court will continue to monitor the COVID-19 situation and any further orders that may be issued by the Governor or CDC and make further orders as it deems necessary for the safety of the public and the administration of justice.

Further, it is the intention of the Court to remain in operation to perform its essential functions. The General Orders herein are meant to discourage anyone from personally appearing in the offices of the Pike County Probate Court unless absolutely necessary.


JUDGE ROBERT N. ROSENBERGER

cc: Pike County Bar Association
Pike County Prosecutor
Pike County Board of Commissioners
Supreme Court of Ohio