

Ohio requirements for Adoption Homestudies, excluding step-parent adoptions

1. Must have an application for placement- Form JFS 1691
2. Complete Characteristics Checklist Form 1673-A
3. Background checks- FBI and BCI for all household members over 18 years old. We can do a letter that provides a significant discount at the Sheriff's Office upon request.
4. Fire Inspection by a State Certified Fire Inspector or Chief of your local department- Form JFS 1200
5. Medical Reports for adopting parents- Form JFS 1653
6. All 12 Three-hour Preservice Training classes must be completed by adopting parents- can be completed anywhere in Ohio- Calendars online www.ocwtp.com click on SEORTC at very bottom of screen- then click on at-a-glance calendars- click on foster parent training to view the current calendars.
7. Must have four letters of reference supporting the adoption, and additionally a letter from each adult child of either adopting parent.
8. Must provide social security numbers of adult household members for child welfare history checks.
9. Must provide financial disclosure including proof of wages, expenses- form JFS 1681
10. Proof of marriage and previous divorces, marriages for adopting parents
11. Must pass Safety Audit and complete any recommendations before homestudy can be approved- Form JFS 1348
12. Must provide Driver's Licenses, proof of residency in Ohio and US citizenship for last 10 years, and employment history for the last 10 years.
13. If home uses well water, must provide certified inspection.
14. Interviews with all household members in regard to the effect the adoption will have on them.
15. Personal histories, motivation to adopt, parenting history, etc. for adopting parents will be taken through interviews during home visits..
16. Other family-specific information or documentation may be required to complete the home study.