

PIKE COUNTY PROBATE COURT
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**FILING INSTRUCTIONS FOR
THE FILING OF MINOR ADOPTION
(STEP PARENT OR FOSTER PARENT ADOPTION)**

Please Note: Representation by an attorney is mandatory for all petitioners

In addition to the standard probate forms necessary to file a Petition for Adoption of Minor, the following must also be provided *at the time of filing*:

- Filing fees of \$150.00 (*additional costs may be required as this is a cost deposit ONLY*)
- *Home study fees of \$300.00 to Pike County Children's Services by a separate check or money order. If more than one is child to be adopted, each additional home study will be \$100.00 (In some cases home study fees may be waived in a foster parent petition if the county agency placed the children – check with the deputy clerk before filing)
- BCI and FBI background check results for each petitioner and each adult living in the adoptive home. These must be filed with the petition.
- Certified copy of the child's birth certificate
- Putative Father Certificate if the father's name is NOT on the birth certificate unless the exceptions in ORC 3107.064(B) are applicable
- Statement of Adopted Person

The following is required at least seven (7) days prior to the hearing:

- All proposed orders
- Certificate of Adoption (HEA 2757) required for all Ohio births

**Please see the attached list of requirements for adoption home studies.*

***Please see the attachment regarding the execution of consents*