

RULE 55.1: Removal of Papers from Probate Court Files

1. Pursuant to Ohio Revised Code Section 149.51, the Deputy Clerks shall permit any person to examine and make copies of any pleading or paper on file in any case, except adoption proceedings and mental illness proceedings, in which case permission must first be obtained directly from the Judge.

2. No case file shall be removed from the office of the Clerk of Probate Court without first obtaining permission from the Deputy Clerk or the Judge.

3. All adoption case files and mental illness case files are confidential, and are not open to inspection or copying or removal except as provided by law or with specific permission of the Judge.

4. The court shall from time to time determine the per copy charge.